



King County Law Library E-News

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Law Library Catalog Update

On Friday, March 9, we updated our catalog software. You now have access to better searching capabilities and real-time checkout status for all materials in our collection via our [online public access catalog](#).

Legal Eagle Video Collection to be Added

Watch E-News for exciting details about our new Legal Eagle collection. For a modest fee, you will be able to check out DVDs from the Law Library for a week at a time. These films or television programs will depict the law, a legal topic or attorneys. So get ready to check out the best courtroom drama movies, the most interesting legal questions, and the attorneys you love.

Podcast News

[KCLL's SideBar](#), the Library's new podcast service, has a Episode 6 available, **Things We Love**. In this episode Craig critiques the five best courtroom dramas of all time, Stina tells us what was going on behind the scenes when they were filmed, and Kim and her spouse, Ryan, talk about competition barbecue.

Watch for a new pod cast episode coming soon. Rick interviews Martha Cohen of the King County Superior Court's Office of Interpreter Services (OIS). Marcus discusses the new Court Interpreter Services bill currently pending in the Washington State legislature. Stina and Craig have a discussion (over a beer) about immigration resources, the best movie Oscar recipient, "The Departed" and what beer to drink for St. Patrick's Day.

Housing Justice Project Extends Hours

The King County Bar Association's Housing Justice Project operates an evening session every Monday from 4-6 pm in the Law Library. Beginning March 28th, they will be adding Wednesdays from 4-6 pm to this program support. You can volunteer for serving in this program by contacting Amanda Kale at 206.267.7028.

National Library Week: "Come Together@ your Library"

April 16-21st. Come into KCLL and enjoy daily prizes by taking part in a challenging quiz of the day, plus sample the cookies provided by our staff. Libraries are a vital part of the fabric of America and law libraries provide access to the critical legal materials which drive our justice system.

Tech Tip – Finding Lost Files in Windows XP

"Now, where did I save that file?"

It is far too easy to lose track of files on your computer. Most of us have very large hard drives on our home or office PCs that can store tens of thousands of files, so this just compounds the issue. Fortunately, Windows XP has a built-in search function that can make the job of locating lost files a bit easier.

Unless you have deliberately removed it from your personal Start Menu, you can launch Windows *Search* directly from XP's standard Start Menu. If you prefer, right-click on the icon for any hard drive or folder located within My Computer and select the *Search* option. By default, *Search* provides you with the following options for locating files or folders:

- search specifically for picture, music or video files
- search specifically for document files like word processing files or spreadsheet files
- search for all types of files or folders on a particular hard drive

Once you have chosen one of these options, you may refine your search by telling *Search* something about the file's name. For example, to look for a lost photo file, you launch *Search*, select the *Pictures, music or video* option and give *Search* all or part of the file name (if you remember any of it!) In all windows within *Search*, you can also use the *Advanced Search Options*. *Advanced Search Options* enable you to specify even more information about the file, including where you believe it might be located on your computer or network, the date it was last changed, its approximate size and specific words or phrases within the content of the file itself (rather than just within its name).

In most cases, you will not need to use the *Advanced Search Options* to locate the file you want. Simply choose one of the default options and provide a word or phrase from the file's name. Depending on the size of the hard drives in your computer and/or on your network, *Search* can take some time to produce results. By default, it does not look for hidden files and it ignores case-sensitivity in any file name information you provide. It searches all local hard drives—those physically attached to your computer—and all mapped network drives—those logically linked to your computer through My Computer. When *Search* completes its task, it displays the files or folders, if any, that match the criteria you specified. At this point, if the file you are looking for is listed, you can simply double-click on it to start using it. If it is not, you can refine your search and try again.

Training Classes

Classes include **Basic Searching on Westlaw and Lexis** and **Advanced Searching on Westlaw and Lexis**. We have scheduled a session of **Skip Tracing** on March 26th.

Call (206) 296-0940 to reserve your space! We hold all classes in the Seattle KCLL branch at 516 3rd Ave, Suite W-621. All classes are free-of-charge and start at Noon. If you want us to bring any class to your location, please contact us and we will see if we can accommodate you. Check out our current [training calendar](#).

New Books in the Library

Bankruptcy:

The ABCs of the UCC, Related Insolvency Law, 2nd Ed.

Civil Procedure:

The Labor and Employment Lawyer's Job: A Survival Guide
Class Actions and Other Multi-party Litigation in a Nutshell, 3rd Ed.

Constitutional Law:

Beyond Diversity 101: Navigating the New Opportunities

Contracts:

Business Essentials: Contracts and Negotiations

Elder Law:

Alzheimer's and Other Forms of Dementia: From Diagnosis to Litigation – How To Protect Your Client
Essentials of Elder Law: TEDRA & How to Protect Your Elder Clients

Environmental Law:

Washington Environmental Law Handbook, 4th Ed.

Immigration Law:

A Legal Guide for ICE Detainees: Petitioning for Release from Indefinite Detention

Practice of Law:

Fee Agreement Forms Manual

Think Again! Innovative Approaches to the Business of Law

Law Office Policy & Procedures Manual

Real Property:

The Lease Manual: A Practical Guide to Negotiating Office, Retail, and Industrial Leases

Liens: How They Arise And How You Can Use Them

Real Estate Talk from A-Z

For a complete list of new books, click [here](#).

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